

FUND MONITORING SURVEYOR



CONTRACT TYPE:	FULL TIME / PERMANENT (subject to probationary period)
WORKING HOURS:	37 HOURS
OFFICE LOCATION:	RPA OFFICE CARDIFF / SWANSEA / BRISTOL
SALARY:	COMPETITIVE / DEPENDANT ON EXPERIENCE

RPA

RPA is a dynamic and growing firm with offices in Cardiff, Bristol and Swansea, offering specialist quantity surveying and commercial management services. We are currently seeking a Fund Monitoring Surveyor to join our team due to ongoing contract awards and expansion.

ROLE OVERVIEW

We are seeking an experienced Construction Fund Monitor with several years experience of working on construction projects. The ideal candidate will possess a strong understanding of construction contracts, relevant legislation, and have proven expertise in overseeing the construction phase of projects. This role requires a professional who is adept at managing budgets, schedules, and resources efficiently while ensuring the highest standards of quality and safety.

This is an exciting opportunity for someone who is detail-oriented and passionate about construction finance and risk management. The role will involve managing a variety of projects, providing a great chance to enhance your skills and advance your career in a supportive and professional setting

KEY RESPONSIBILITIES

- **Project Due Diligence:** Evaluate and assess projects at various stages of development, from initial cost estimations to comprehensive risk assessments. Ensure that all aspects of the project are thoroughly analyzed to identify potential challenges and opportunities for optimization.
- **Site Inspections:** Perform regular site visits on a monthly basis to closely monitor the progress of ongoing projects. Track adherence to project budgets, timelines, and quality standards while identifying and addressing any emerging risk factors that may affect the project's success.
- **Stakeholder Collaboration:** Collaborate proactively with a wide range of stakeholders, including valuers, solicitors, and lenders. Facilitate transparent and effective communication to ensure comprehensive and accurate reporting, fostering strong relationships and alignment across all parties involved.
- **Risk and Financial Reporting:** Develop and deliver in-depth financial and risk reports, providing valuable insights and actionable recommendations. Identify potential risks and propose effective mitigation strategies to safeguard the project's financial and operational success, ensuring that stakeholders are well-informed throughout the process.

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REQUIRED SKILLS & QUALIFICATIONS

- Excellent knowledge of construction contracts and relevant legislation.
- Strong negotiation and communication skills to liaise with clients, contractors and stakeholders.
- Demonstrated experience in overseeing the construction phase, monitoring progress and ensuring quality control.
- Familiarity with health and safety regulations and procedures.
- Proven track record of successful delivery of projects on time, within budget and to client satisfaction.
- Bachelor's degree in Construction Management, Quantity Surveying, or a related field.
- Proven experience as a Fund Monitor or in a similar project management role within the construction industry. (RSL Project Manager, Construction Management etc.)
- Knowledge of construction contracts, procurement methods, and project management principles.
- Excellent communication and interpersonal skills, with the ability to build and maintain strong client relationships.
- Strong analytical and problem-solving abilities, with a keen attention to detail.
- Ability to work effectively under pressure and manage multiple projects simultaneously.

WHAT WE OFFER

- Competitive salary and benefits package.
- Opportunities for further professional development and training.
- Mentoring from experienced professionals to support your career progression.
- Be part of an evolving and team driven environment.

MORE INFORMATION

0845 602 2780

WWW.RPAGROUP.CO.UK